



**MAHAVIR SENIOR MODEL
SCHOOL** Sangam Park Ext., Near Rana Pratap Bagh, G.T.
Karnal Road, Delhi-110033
Helpline No. : 9625954123, 8851363295 , 011-71523636
Email ID : msmsdelhi83@gmail.com
Website : msmsdelhi.in

Guidelines for admission for the session 2025-2026 Classes : PS,PP & I

1. GENERAL INSTRUCTIONS

1.1 Age Eligibility

Class	Age as on 31 st March 2025	Born beteen
PS*	3+	01.04.2021 to 31.03.2022 (Both days inclusive)
PP*	4+	01.04.2020 to 31.03.2021 (Both days inclusive)
I*	5+	01.04.2019 to 31.03.2020 (Both days inclusive)
II	6+	01.04.2018 to 31.03.2019 (Both days inclusive)
III	7+	01.04.2017 to 31.03.2018 (Both days inclusive)
IV	8+	01.04.2016 to 31.03.2017 (Both days inclusive)
V	9+	01.04.2015 to 31.03.2016 (Both days inclusive)
VI	10+	01.04.2014 to 31.03.2015 (Both days inclusive)
VII	11+	01.04.2013 to 31.03.2014 (Both days inclusive)
VIII	12+	01.04.2012 to 31.03.2013 (Both days inclusive)
IX	13+	01.04.2011 to 31.03.2012 (Both days inclusive)
XI	15+	01.04.2009 to 31.03.2010 (Both days inclusive)

*The age relaxation for admission of upto 30 days may be granted in the minimum & upper age limit for Classes PS, PP and I. The parent may contact the school office for seeking age relation.

1.2 No. of seats available for admission for 2025-2026

Class	Total Seats	General Open seats	EWS	Management Quota (20%)
			Not applicable on unaided minority schools as per High Court Judgement dated 01.09.2014	
PS	132	106	Not Applicable	26
PP & I	Limited seats		Not Applicable	-

2. DOCUMENTS TO BE UPLOADED

Self attested photocopies of the following documents to be uploaded. **Originals will be checked at the time of admission.**

2.1	Birth certificate issued by Municipal Corporation (original to be deposited at the time of admission)
2.2	Proof of residential address: (a) Ration card/Smart Card issued in the name of Parents(Mother/Father having name of child). (b) Domicile certificate of child or of his/her parents. (c) Voter I-Card (EPIC) of any of the parents. (d) Electricity Bill/MTNL Telephone Bill/ Water Bill/ Passport in the name of any of the parent or child. (e) Aadhaar card/UID Card issued in the name of any of the parents.
2.3	Proof for Sibling- current fee receipt (wherever applicable)
2.4	Proof for Alumni (eligible for X & XII Pass only)

3. Admission procedure for General open seats (For classes PS,PP & I):

(i) The admission shall be made on the basis of fixed parameters and points as prescribed hereunder:-

S.No.	Criteria	Specification of Area	Points																																																																																							
1.	Neighbour hood	<u>From 0 to 6 k.m.</u>	70																																																																																							
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4.	School Alumni	(Either Parent)	10																																																																																							
Total			100																																																																																							

(ii) In case the number of applications are in excess of the seats available, the admission shall be made by draw of lots in the presence of applicant parents.

(iii) The date of draw (if adopted) would be intimated to all the affected parents.

4 PROPOSED SCHEDULE OF ADMISSION PROCEDURE

4.1	Registration start date for Classes PS, PP and I	28.11.2024 (Thursday)
4.2	Last date of submission of registration forms for Classes PS, PP and I	20.12.2024 (Friday)
4.3	Display of list of selected children (First list) and waiting list	17.01.2025 (Friday) - 09.00 a.m.
4.4	Resolution of queries of parents (if any) regarding allotment of points to their wards in the first list	18.01.2025 (Saturday) to 27.01.2025 (Monday)
4.5	Last date of payment of school fee by selected candidates of First list (subject to verification of all required documents with the original)	27.01.2025 (Monday) till 2.00 p.m.
4.6	Display of Second list (if any)	03.02.2025 (Monday) - 09.00 a.m.
4.7	Resolution of queries of parents (if any) regarding allotment of points to their wards in the second list	05.02.2025 (Wednesday) to 11.02.2025 (Tuesday)
4.8	Last date of payment of school fee by selected candidates of Second list (subject to verification of all required documents with the original)	11.02.2025 (Tuesday) till 2.00 p.m.
4.9	Withdrawal of admission	In case of withdrawal of child from the school within one month from the date of the admission, the school shall deduct Admission fees and one month fee. In case of withdrawal of child from the school after one month from the date of admission, no refund shall be made.
4.10	If the seats remain unfilled the admission process will continue till all seats are filled up.	

Note: For any type of assistance regarding Registrations, you can write an email on parentdesk@entab.in